



## LINE LEADER DEVELOPMENT SKILLS

### COURSE OVERVIEW

The Line Leader is a "Supervisor" who is responsible personally for performing "Semi Supervisor" duties. Being in a unique position between the supervisor and the workers, the expectation is high. The workers may see them as the "Supervisor" and the supervisor may expect them to work soundly with their group. The Line Leader's main responsibility lies in coordinating the work of the team. But because of their position as team leader, management expects them to assist the Supervisor in the daily operation of their unit. The Line Leader Development Skills uses practical approach to develop pertinent skills required to perform their duties effectively.

### WHO SHOULD ATTEND

1. Senior Operator
2. Section Leader
3. Team Leader
4. Line Leader
5. Group Leader
6. Assistant/Junior Leader

### COURSE OUTLINE

- The Role of Line Leader
- Leadership and Motivation
- Teamwork and Group Performance
- Production Activities
- Communication
- Positive Work Attitude
- What is Quality Control
- Human Relationship Techniques
- Basic Training Techniques
- Safety and Health

### OBJECTIVES

1. To provide participant the foundation of Leader Skills
2. To equip participant with fundamental knowledge to assume roles of increasing leadership responsibilities.
3. Use gained skills to become a more effective and efficient leader.

### TRAINER

PESDC has a panel of professionally qualified, well-trained and industrially experienced technical trainers.

### COURSE FEE

**RM3,500.00 per day (max. 20 pax)**  
Or  
**RM350.00 per pax (member)**  
**RM400.00 per pax (non-member)**  
*(Inclusive of course materials, lunch and refreshment)*

Certificate of Achievement will be awarded upon successful completion of the course.

*SBL  
claimable*

### COURSE DETAILS

**Duration : 2 Days**

**Date : flexible**

**Time : 9.00am to 5.00pm**

**Venue : PESDC Training Complex / In-House**

*For Further Enquiries, please contact:*

**Mr Thillai or Mr Jeremy Lai**

PESDC Training Complex

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